

Notice of Overview and Scrutiny Board

Date: Monday, 1 February 2021 at 6.00 pm

Venue: Virtual Meeting – Via Teams



Membership:

Chairman:

Cllr S Bartlett

Vice Chairman:

Cllr T O'Neill

Cllr L Allison
Cllr D Borthwick
Cllr M Cox
Cllr L Dedman
Cllr B Dion

Cllr M Earl
Cllr J Edwards
Cllr D Farr
Cllr L Fear
Cllr M Howell

Cllr D Kelsey
Cllr C Rigby
Cllr V Slade

All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MId=4311>

If you would like any further information on the items to be considered at the meeting please contact: Claire Johnston - 01202 123663 or email claire.johnston@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

22 January 2021



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(susan.zeiss@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. **Apologies**

To receive any apologies for absence from Members.

2. **Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. **Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

4. **Public Speaking**

To receive any public questions, statements or petitions submitted in accordance with the Constitution, which is available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of a public question is 4 clear working days before the meeting.

The deadline for the submission of a statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

5. **Cabinet Member Report - Environment, Cleansing and Waste**

7 - 28

To consider an update from the following Cabinet Portfolio Holder on current and proposed priorities within the remit of the Portfolio, including risks, challenges and opportunities:

- Cllr Mark Anderson, Deputy Leader of the Council and Portfolio Holder for Environment, Cleansing and Waste

Questions to the Portfolio Holder are invited in advance from all non-Executive councillors to inform the Portfolio Holder's discussions with the

Board, please submit questions by Monday 25 January 2021.

Please note that the areas of the Council covered by this Portfolio are:

- Waste Collection - Household & Public Bins,
- Streets – Resurfacing, Potholes, Sweeping,
- Litter and Fly Tipping,
- Beaches and Seafront,
- Paddling Pools, Cleaning and Maintenance,
- Flood Resilience,
- Parks & Bereavement,
- Conservation – AONB, SSSI
- Cemeteries / Crematorium

A briefing report from the Portfolio Holder is attached to this agenda for consideration by the Overview and Scrutiny Board

6. Scrutiny of High Streets Strategy Cabinet Report

29 - 36

To consider the High Streets Strategy Cabinet Report, Scheduled for consideration by Cabinet at its meeting on 10 February.

The O&S Board is asked to scrutinise the reports and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Philip Broadhead, Deputy Leader of the Council and Portfolio Holder for Regeneration, Economy and Strategic Planning

The Cabinet report for this item is included with the agenda for consideration by the Overview and Scrutiny Board.

7. Forward Plan

37 - 68

To consider and amend the Board's Forward Plan as appropriate and to consider the published Cabinet Forward Plan.

8. Update from the Local Plan Working Group

For the Overview and Scrutiny Board to consider an update from the Lead Member of the Local Plan Working Group which outlines the scope and aims of the group following its initial meeting.

9. Future Meeting Dates 2020/21 and 21/22

To note the following meeting dates for the 2020/21 municipal year:

- 1 March 2021
- 1 April 2021

To note the following proposed meeting dates for the 2021/22 municipal year:

- 17 May 2021
- 14 June 2021
- 19 July 2021
- 23 August 2021
- 20 September 2021
- 18 October 2021
- 15 November 2021
- 6 December 2021
- 3 January 2022 – To be rescheduled due to Bank Holiday
- 31 January 2022
- 28 February 2022
- 4 April 2022

All meetings will be held via video conferencing until further notice.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

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OVERVIEW AND SCRUTINY BOARD



Report subject	Cabinet Member Report – Environment, Cleansing and Waste
Meeting date	1 February 2021
Status	Public Report
Executive summary	The Overview and Scrutiny Board has agreed a programme of reports from Cabinet members to be received at meetings of the Board. The programme will provide an opportunity for in depth discussions with individual Portfolio Holders on current and forthcoming priorities; and identification of potential areas of overview and scrutiny work. An outline of the priority areas for the Environment, Cleansing and Waste Portfolio are provided within this report, to be expanded upon in discussions with scrutiny members at the meeting.
Recommendations	<p>It is RECOMMENDED that:</p> <p>Overview and Scrutiny Councillors consider and contribute to the discussion with the Cabinet member on the Portfolio areas within his remit; and identify any resulting suggestions for the Forward Plan of the Overview and Scrutiny Board.</p>
Reason for recommendations	<p>To assist non-executive councillors to effectively contribute to sound decision making in a timely way by holding decision makers to account as a 'critical friend'.</p> <p>To ensure that the items included in the Forward Plan of the Overview and Scrutiny Board can add value to the work of the Council overall.</p>

Portfolio Holder(s):	Councillor Mark Anderson – Portfolio Holder for Environment, Cleansing and Waste
Corporate Director	Kate Ryan – Corporate Director of Environment and Community
Report Authors	Lindsay Marshall – Overview and Scrutiny Specialist Councillor Mark Anderson - Portfolio Holder for Environment, Cleansing and Waste
Wards	All
Classification	For Information and Decision

Background

- Any council operating a cabinet model must by law have at least one overview and scrutiny (O&S) committee to provide in depth test and challenge to decisions made by the Cabinet, and to support the Cabinet in developing policy. BCP Council has one Overview and Scrutiny Board with overall responsibility for the whole O&S function and a wide breadth of scrutiny responsibility; and two Overview and Scrutiny Committees based on scrutiny of children's services, and adults and health services. The relationship between these O&S bodies and the Cabinet is integral to the decision-making structure of the Council and to the enablement of robust decision making. This relationship is reflected in principle one of the six principles of good scrutiny, outlined in Part 1 of the Council's Constitution, as follows:
 - Contributes to sound decision making in a timely way by holding decision makers to account as a 'critical friend'.
 - A member led and owned function – seeks to continuously improve through self-reflection and development.
 - Enables the voice and concerns of the public to be heard and reflected in the Council's decision-making process.
 - Engages in decision making and policy development at an appropriate time to be able to have influence.
 - Contributes to and reflects the vision and priorities of the council.
 - Agile – able to respond to changing and emerging priorities at the right time with flexible working methods.

These principles underpin the Overview and Scrutiny function and its work.

- During Autumn 2020 the members of the O&S Board undertook refresher training and worked with a representative of the Centre for Governance and Scrutiny (CfGS)

to reflect on the work of the Board to date, it's alignment to the above principles and to consider how best to develop the Board's future direction. Overview and Scrutiny members reported a wish to be more informed of medium to long term Cabinet priorities, and to undertake more 'overview' work such as participating in the development of policy at an earlier and more influential stage. To address this, at the meeting of 7 December 2020 the Board agreed to trial a programme of Portfolio Holder reports to the Board. It was hoped that this would provide opportunity for the Board to strengthen how it fulfils the six principles listed in paragraph 1 above, by:

- providing space through each of the Portfolio Holder reports for in depth two-way discussion on a specific Cabinet area;
- aiding a better understanding by O&S members of medium to long term Cabinet priorities and where O&S may add value to these through assisting in policy development;
- providing opportunity for all non- executive members to provide more insight and engagement to overview and scrutiny through the submission of questions to be answered by the Cabinet Portfolio Holder;
- developing the relationship between O&S and the Cabinet in order to strengthen decision making.

The O&S Board agreed that Portfolio Holder reports should follow a pattern of one per month, commencing in January 2021, with other meeting items themed to align to the reporting areas where possible. The opportunity to submit questions for the Executive member would be advertised to all non-Executive councillors in advance of the meeting.

Cabinet Member Report - completed by Councillor Mark Anderson Portfolio Holder for Environment, Cleansing and Waste

Portfolio Scope

3. The work of this portfolio is spread over several directorates although the majority is based with the Environment Directorate and these priorities are set out in the Environment Service plan which is attached as an appendix, this covers all the work of the Environment Service Unit including those areas covered by the following PFH's Cllr M Greene, Cllr M Haines and Cllr M Iyengar.
4. Specific Areas covered by the Portfolio within the Environment Directorate are:
 - Waste Management (Collection & Disposal)
 - HWRC & Transfer Stations
 - Equipped Play
 - Public Toilets
 - Garden Waste
 - Commercial Waste Service
 - Open Space Development
 - Greenspace

- Biodiversity
- Bulky Waste Collection
- Parks Foundation
- Parks and Open spaces Contracts
- Landscape design
- Strategy Development
- Contracts and commissioning
- Countryside and conservation
- Greenspace operations
- Arboriculture
- Bereavement Services
- Coroner's Service (Dorset)
- Mortuary Service
- Playground Maintenance
- Kings Park Nursery
- Street Cleansing
- Routine Highway Maintenance
- Highway Capital Scheme Delivery
- Winter Service Provision
- Drainage & Gully Emptying

5. The Portfolio also covers work within the Directorates of Destination and Culture managed by the Seafront Operations team.

BCP Beaches welcome over 6.5 million visitors a year to our Blue Flag award winning beaches and harbour.

- Beach Cleansing – Our in-house Cleansing team, supplemented with seasonal staff, work daily to ensure that our BCP's award winning beaches, promenade and cliff footpaths are clean of litter, and that the promenade is kept clear of sand. Our beach tractors remove litter from the beaches over the bathing season (May to Sept), with additional members of the team hand litter picking any remaining areas the tractors can't access, including the many cliff zig zags and all other areas of the public open space the Seafront team manages. Wind blown sand is removed by the tractors as needed throughout the year; sand material which is essential for coastal flood protection purposes as well as amenity use..
- Seafront Public Toilets - Our in-house Facilities team, supplemented with seasonal staff, clean and manage our 28 public toilet sites on the combined seafront (across Poole, Bournemouth and Mudeford Sandbank) with

Churchill providing contracted cleaning of the remaining coastal toilets sites in Christchurch. Our staff ensure cleaning standards are high, especially important as a tourist destination, and the level of satisfaction from beach users was around 92 % according to respondents to our seafront survey of 2019.

- Cliff management – working with colleagues within the Parks & Countryside teams Seafront Operations help manage the cliff habitat in line with the Cliff Management Plan, a legacy Bournemouth agreement with Natural England to improve the biodiversity of the cliff flora and fauna. The agreement sees a stewardship fund being paid by Natural England to BCP to enable delivery of the plan, most recently seeing the introduction of additional goat grazing areas which have previously been successful at Boscombe, on cliff to the east of Boscombe Pier.
- Durley Environmental Hub - The Hub will establish a new visitor attraction and flexible classroom facility from which to drive education around coastal environmental issues and improve public recycling. The Hub will also deliver partnership working with Southampton and Bournemouth Universities around environmental coastal research projects which will help to drive public awareness and behavioural change. The project will build on the Leave Only Footprints work led by the Seafront Operations team and Countryside team at based Hengistbury Head, and part funded through a stewardship agreement with Natural England. Since 2017 Leave Only Footprints has been our main engagement tool with our residents and visitors to the seafront with regard to the many environmental challenges we encounter on the seafront through positive messaging and operational changes across the Seafront team.

6. This Portfolio also covers the following within Growth and Infrastructure directorate; Flood and Coastal Erosion Risk Management (FCERM) the FCERM Service is being delivered in partnership with Dorset Council. Set up as a single team (40 odd staff) across the whole region with staffing evenly split across the 2 authorities and has the following specific projects

- Poole Bay Beach Management Scheme (£36m)
- Policies set within the existing Shoreline Management Plan (SMP) to manage the coastal erosion risk on the Poole Bay frontage are mostly 'Hold the Line'. Coastal defence works include building of seawalls, construction of a groyne field and creation and maintenance of an artificially widened beach. Timber Groyne renewals are underway. A beach replenishment starts in January and the replacement of Hengistbury Head Long Groyne is planned to ensure the continuation of coast protection for Poole Bay and Christchurch Harbour.
- Flood defences – Poole Bridge to Hunger Hill (£12.5m)
- After September Cabinet approval, an Outline Business Case (OBC) was submitted to the Environment Agency's Large Projects Review Group to consider and allocate funding for the proposed new flood defence infrastructure. The OBC seeks £12.5 million Flood Defence Grant in Aid (FDGiA) to fund a single flood defence scheme to protect Poole town

centre and the Old Town from flood risk for the next 100 years. It will also help to unlock land for development along West Quay Road. Detailed design / stakeholder consultation January 2021. Links to regeneration (including Power Station Site) and the Local Plan.

- Christchurch Bay and Harbour Strategy
- Recently awarded £450k Flood Defence Grant in Aid to complete a FCERM Strategy for the Christchurch Bay and Harbour frontages. Building on policies set within the SMP, the strategy will identify the risk and set out affordability of options for potential funding. Once completed and approved, it will provide the foundation for any future FCERM OBC's for the Christchurch area.
- BCP Surface Water Flood Risk Modelling
- BCP was awarded £101k from Defra to undertake modelling for new BCP area to inform a national surface water flooding map. The modelling has been completed and is currently being evaluated / validated. This will inform the basis of understanding for the Surface Water team to carry out its obligations as Lead Local Flood Authority; targeting areas for prioritisation and informing actions on the ground. Links to Local Plan, Flood Risk Strategy and planning applications

7. Overview and Scrutiny Councillors are asked to consider and contribute to the discussion with the Portfolio Holder and to identify any resulting suggestions for the Forward Plan of the Overview and Scrutiny Board.

Summary of financial implications

8. Not applicable to this decision.

Summary of legal implications

9. Not applicable to this decision.

Summary of human resources implications

10. Not applicable to this decision.

Summary of sustainability impact

11. Not applicable to this decision.

Summary of public health implications

12. Not applicable to this decision.

Summary of equality implications

13. The information discussed with Cabinet members may prompt councillors to suggest an area of work for the Overview and Scrutiny Board Forward Plan. Any councillor has the right under the constitution to suggest an item for the Forward Plan of the O&S Board or Committees. Any member of the public may also make suggestions

for overview and scrutiny work. Further detail on this process is included within Part 4 of the Council's Constitution.

Summary of risk assessment

14. Not applicable to this decision.

Background papers

There are no background papers to this report.

Appendices

Appendix 1 – Environment Service Plan

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Service Plan Jan 2021-Dec 2023

Environment

Service Director, Larry Austin

Author: Larry Austin
Version: V1.1
Date: December 2020

Introduction

The Environment Service Unit consists of four principal areas:

1. Neighbourhood Services
2. Parks and Bereavement Services
3. Sustainability and Strategic Development
4. Business Service Systems and Compliance

These areas deliver an extensive range of activities, from traditional front-line municipal operations like street cleansing, bin collections and road repairs to important functions such as managing our parks, playgrounds and open spaces, unauthorised encampments, sports development and bereavement services (including overseeing the Coroner's and mortuary services). The Service Unit is also tasked to coordinate the council's climate emergency response.

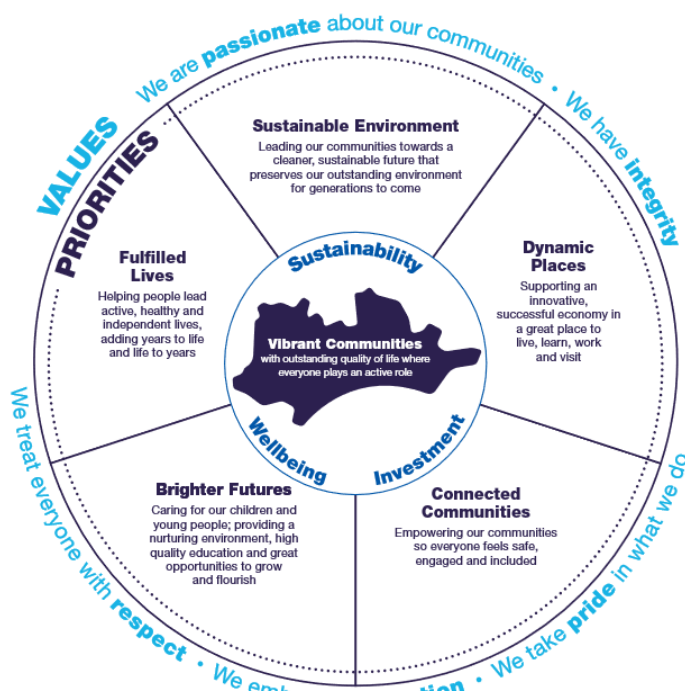
With multiple commercial enterprises, the Environment Service Unit generates an annual income in excess of [REDACTED]: mainly from bereavement services, commercial waste, catering and sports/leisure activities. The surplus income generated is either re-invested to develop the business, re-deployed to underpin service delivery (where surplus is not generated – both statutory and non-statutory), or re-directed other areas of BCP Council's budget.

The Service Unit is still recovering from the first wave of the Covid-19 pandemic in 2020 and is dealing with the effects of a second wave, whilst maintaining delivery of our critical services. This Service Plan has also been produced within the evolving landscape of the Council wide Transformation Programme and Smarter Structures initiative.

All activities undertaken by the Environment Service Unit align with the BCP Council Corporate Strategy:

We are a **modern**, **accessible** and **accountable** council committed to providing effective community leadership.

BCP Council's Corporate Strategy



► Our Objectives are to...

Sustainable Environment

- ensure sustainability underpins all of our policies
- protect and enhance our outstanding natural environment
- develop an eco-friendly and active transport network
- tackle the climate and ecological emergency
- promote sustainable resource management
- maximise access to our high quality parks and open spaces

Dynamic Places

- revitalise and reinvent our high streets and local centres
- invest in the homes our communities need
- create a sustainable, vibrant and inclusive economy
- increase productivity through skills investment
- develop sustainable infrastructure
- support our businesses to operate more creatively
- create a 21st century digital infrastructure

Connected Communities

- strengthen the cultural identity of our towns and places
- respect and engage with our diverse communities
- encourage intergenerational interactions
- reduce loneliness and isolation
- ensure our communities feel safe
- empower a thriving voluntary and community sector

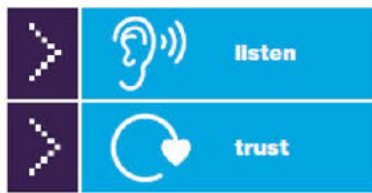
Brighter Futures

- enable access to high quality education
- be aspirational for our children in care
- support parents and guardians to care for their children well
- prevent harm through early intervention

Fulfilled Lives

- support people to live safe and independent lives
- promote happy, active and healthy lifestyles
- develop age-friendly communities
- value and support carers
- enable people to live well through quality social care
- tackle homelessness and prevent rough sleeping
- promote lifelong learning for all

Our Behaviours



The Service Plan and the Corporate Strategy link to the Sustainable Development Goals



Measures of Success – Environment

(either directly accountable for or contribute towards)

Sustainable Environment
Percentage of total household waste recycled, re-used or composted.
Residual household waste per head of population
Residual household waste per household
Number of Green Flags awarded
Number of volunteer hours supporting environmental sustainability and enhancement programme
Percentage of SSSI in favourable condition
Standard of cleanliness achieved in line with the Environmental Protection Act 1990
Number of BCP vehicles replaced with cleaner and greener vehicles

Dynamic Places
Percentages of apprenticeships across the BCP area
Visitor spend per head to resort
Number of businesses supporting the carbon neutral target
Investment income and social value through BCP Council's investments and/or private sector

Fulfilled lives
Availability and take up of apprenticeships, supported internships and educational pathway
National highways and transport public perception survey accessibility theme
Number of people rough sleeping at any one time

Continued

Connected Communities
Levels of anti-social behaviour
Number of people volunteering in their communities
Numbers of visits to museums
Number of community and voluntary groups saying they have raised funds as a result of advice provided by BCP Council
Number of older people feeling lonely and disconnected from their communities

Modern, Accessible, Accountable Council	
Employee Satisfaction	Employee health and wellbeing
Employee sickness and absence levels	Digital skills in workforce
Employee confidence in new ways of working	Diversity of workforce – at all levels
Residents' satisfaction across all services	Residents' level of trust in BCP Council
Participation and engagement from all community groups	Levels of engagement and reach through social media
e-newsletter click through and open rates	New external funding secured

Service Unit – Areas of Responsibility

Sustainability and Strategic Development Head of service: Ian Poultney	<ul style="list-style-type: none"> • Climate change <ul style="list-style-type: none"> ○ Carbon budgets ○ Energy efficiency ○ Sustainability ○ Decarbonisation • Waste Management <ul style="list-style-type: none"> ○ Waste Disposal ○ Legislation & Licensing ○ Contract Letting & Procurement ○ Forecasting & Analysis ○ Waste Strategy ○ Waste Minimisation ○ Underground bins • HWRC & Transfer Stations <ul style="list-style-type: none"> ○ Management ○ Operation ○ Commercial Tipping • Equipped Play <ul style="list-style-type: none"> ○ Strategy ○ Design ○ Installation and inspection • Public Toilets (non beach) <ul style="list-style-type: none"> ○ Cleansing contract ○ Facility management ○ Community Toilet Scheme • Project Management <ul style="list-style-type: none"> ○ Waste collection/Disposal and Open spaces 	<ul style="list-style-type: none"> • Engagement and Promotions <ul style="list-style-type: none"> ○ Volunteers ○ Partnerships ○ Trusts ○ Community Management ○ Promotions, Marketing and publicity • Garden Waste <ul style="list-style-type: none"> ○ Management ○ Promotion ○ Financial monitoring • Commercial Waste Service <ul style="list-style-type: none"> ○ Management ○ Promotion ○ Financial monitoring ○ Skip service • Planning <ul style="list-style-type: none"> ○ Waste collection Authority/Open space impact ○ Policy contribution • Open Space Development <ul style="list-style-type: none"> ○ Strategic direction ○ Infrastructure ○ Design ○ Improvements ○ Funding 	<ul style="list-style-type: none"> • Greenspace <ul style="list-style-type: none"> ○ Strategy ○ Natural Habitats ○ PHP land ○ Urban grazing ○ Allotments ○ Design, Leasing & Inspections • Biodiversity <ul style="list-style-type: none"> ○ Strategic partnerships ○ Designated site improvements ○ Heathland mitigation • Bin Delivery Service <ul style="list-style-type: none"> ○ Management and delivery of service • Bulky Waste Collection and House Clearance <ul style="list-style-type: none"> ○ Management and delivery of service • Recreation and sports development <ul style="list-style-type: none"> ○ Mini Golf – Lower Gardens ○ Hengistbury Head Land Train ○ Hengistbury Head Visitor Centre ○ Kingfisher Barn Visitor Centre ○ Sports Clubs ○ Assets leased • Parks Foundation • Parks and Open spaces Contracts • Landscape design • Environment Strategy • Contracts and commissioning • Countryside and conservation
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Parks and Bereavement Services Head of service: Andy McDonald	<ul style="list-style-type: none"> • Greenspace operations <ul style="list-style-type: none"> ○ Cemeteries & church yards ○ Parks & open spaces ○ Highway verges ○ Dog bins ○ Grass cutting ○ Fly tipping ○ Pesticide policy ○ Greenkeeping ○ Litter Collection ○ Grounds Maintenance ○ Housing grounds maintenance and cleansing ○ Verges and estates • Arboriculture <ul style="list-style-type: none"> ○ Tree inspections ○ Maintenance of tree stock ○ Tree Surgery ○ Emergency response <ul style="list-style-type: none"> • Awards <ul style="list-style-type: none"> ○ In Bloom (including In Bloom volunteers) ○ Green Flags ○ Inspections ○ Entries • Unauthorised Encampments <ul style="list-style-type: none"> ○ Welfare checks ○ Legal process ○ Site maintenance and clearance • Fly grazing • Apprenticeships • Bereavement Services <ul style="list-style-type: none"> ○ Bereavement Service ○ Management ○ Crematorium Service ○ Cemeteries ○ Financial monitoring ○ Standards ○ Service delivery ○ Operations <ul style="list-style-type: none"> • Commercial <ul style="list-style-type: none"> ○ Catering ○ Plant Nursery ○ Memorials (incl. Seating and trees) ○ Sports provision and booking ○ Golf Course ○ Sponsorship – roundabouts, bins, parks land projects ○ Marketing ○ Financial monitoring ○ Mini Golf – Boscombe ○ Grounds maintenance including Japanese Knotweed ○ Hard and Soft Landscaping • Coroner's Service (Dorset) • Mortuary Service <ul style="list-style-type: none"> ○ Management ○ Financial monitoring ○ Operations • Playground Maintenance • Nursery <ul style="list-style-type: none"> ○ Retail ○ Trade ○ In-house growing
Neighbourhood Services Head of service: Kate Langdown	<ul style="list-style-type: none"> • Waste Collection Residential <ul style="list-style-type: none"> ○ Refuse ○ Food Waste ○ Recycling ○ Garden Waste ○ Public Litter Bins • Cleansing <ul style="list-style-type: none"> ○ Street cleansing ○ Open Space Cleansing ○ Mechanical sweeping ○ Manual cleansing ○ Weed treatment ○ Graffiti removal ○ Flytip clearance ○ Sharps Collection ○ Community Clean-Up Events <ul style="list-style-type: none"> • Fleet <ul style="list-style-type: none"> ○ Licence Management ○ Fuel Management ○ Corporate Sustainable Fleet Strategy ○ Fleet Management ○ Procurement and maintenance (municipal fleet) ○ Corporate Vehicle Hire ○ Workshop Management ○ MOT station ○ Taxi Licencing/Testing ○ Compliance and training ○ Depot Management ○ Commercial Services ○ Accident Management & Investigation <ul style="list-style-type: none"> • Highways <ul style="list-style-type: none"> ○ Well Maintained Highway Infrastructure Inspections ○ Delivery of Routine Maintenance Programmes ○ Delivery of Transport Capital Improvement Schemes ○ Vehicle Access Service ○ Winter Service Provision ○ Out of Hours Service Provision ○ Drainage & Gully Emptying ○ Traffic Management ○ Street Furniture ○ Delivery of Transport Capital Improvement Schemes ○ Sign Shop ○ Commercial schemes
Business Services, Systems & Compliance	<ul style="list-style-type: none"> • Business Support <ul style="list-style-type: none"> ○ HR support ○ Finance support ○ Fuel management ○ Information Governance ○ Formal Complaints <ul style="list-style-type: none"> • ICT <ul style="list-style-type: none"> ○ Policy implementation ○ Review and purchase ○ Programme management ○ Updates and testing ○ Systems development ○ Training ○ Data analysis ○ Tech support ○ Software Liaison ○ GIS/IMAP <ul style="list-style-type: none"> • Scheme of Delegation / Approvals List • Service Plan • Staff Training Programme • Equality compliance • Health and Safety coordination/compliance • Business Continuity • Risk Register • Service Director Support

Key Facts

Environment totals			
Neighbourhood Services	Parks and Bereavement Services	Sustainability & Strategic Development	Business Service Systems and Compliance
Core service provision to 400,000 residents and 180,000 properties	Green Space: 3086 ha Accreditation (Green Flags): 23	% of Household waste recycled/re-used/ composted (2019/20): 53.92%	Support and advice for circa 11 programs with over 25 software applications
24/7 emergency service callouts: 500+ p.a	Playground Inspections: 129 playgrounds	% of Household waste diverted from landfill (2019/20): 86.13%	
Acres of open space cleansed: 6,200 Fly-tips cleared: 4500	Unauthorised Encampments: 50 p.a Tents and ASB	Garden waste customers: 51,793 Garden waste income: £2.4m	Annual average requests for information (RFI): 105 Resolved: 78
Street sweepings: 4000 tonnes	Commercial assets: 100+ Income generated: £7m Catering outlets: 4 Golf rounds: 30,000 Nursery Retail: 56k transactions	Annual visits by residents to BCP HWRCs 1. Millhams – Bournemouth 2. Wilverley Road - Christchurch 3. Nuffield - Poole: 750,000 in total	Annual average requests Freedom of Information (FOI/EIR): 97 Resolved: 71
2600 litter, recycling and dog waste bins emptied 800,000 times p.a			
Inspect maintain & cleanse 658 miles of roads, footpaths and cycleways, including: Safety barriers: 30 km Road and path gullies: 70,000+	24/7 emergency service Arboriculture Services: 50,000 street trees 750,000+ trees in parks, gardens and public open spaces	Commercial waste turnover: £3.9m (2019/20)	Annual average requests Subject Access Request (SAR): 3 Resolved: 2
		Tonnes of Municipal Waste Managed by BCP (2019/20): 199,459	
Average winter service gritting: 35 times p.a Tonnes of salt: 2800 Weather stations: 9 24/7 emergency service	Approx. 80 woodlands Around 4,500 cemetery trees 8 closed wooded churchyards	Annual Transfer Station vehicles tipping/ collecting waste: 29,700	Annual average requests Proof of Life (POL): 4 Resolved: 4
direct deliver £6m + Capital Local Transport Plan Improvement Schemes	Maintain 129 playgrounds	'New to You' gross sales: £70k p.a	Annual average requests Right to be forgotten: 1 Resolved: 1
Procure & maintain 1300 + vehicle fleet, plant and associated equipment worth £39m Workshop jobs undertaken: 8663	Coroners, Mortuary & Crematorium Services: Cemeteries & churchyards: 8 Crematoria: 2 Cremations: 4700 p.a Mortuary: 1 Burials: 544 p.a	Number of open spaces supported: 186 SSSI sites: 19 Allotment plots: 1200+ Volunteer hours: 3,000 p.a	Training courses run: 164 average per year
		Playground Inspections: 129 playgrounds	
17.1 million bins emptied, collecting 122,000 tonnes of waste and recycling			Data breaches: 0

Service Unit – Key Projects

Neighbourhood Services

Highway Maintenance Alignment

Lead Officer: Kate Langdown | Project Manager: Simon Legg | Timeline: November 2021

A review and harmonisation of statutory service delivery and funding allocations.



Comprehensive Cleansing Review

Lead Officer: Kate Langdown | Project Manager: Stuart Best | Timeline: October 2021

To harmonise statutory service delivery across the BCP Council area.



Develop Sustainable Fleet Strategy

Lead Officer: Kate Langdown | Project Manager: Mark Parsons | Timeline: March 2021

The Sustainable Fleet Strategy and associated feet replacement programme will ensure statutory service delivery and environmental responsibility.



PPE and Parts Contracts

Lead Officer: Kate Langdown | Project Manager: Mark Parsons | Timeline: February 2021

To harmonise services and contracts across the BCP area.



Waste Collection and Services Harmonisation

Lead Officer: Kate Langdown | Project Manager: Stuart Best | Timeline: March 2021

To achieve service alignment and delivery of efficiencies.



Sustainability and Strategic Development

Christchurch Waste Services in-house

Lead Officer: Ian Poultney | Project Manager: Rachel Davies | Timeline: 2024

Statutory service delivery with full harmonisation when legacy Dorset waste management sites transfer to BCP Council.



Future Parks Accelerator

Lead Officer: Michael Rowland | Project Manager: Janna Bloice | Timeline: March 2022

To develop a new vision and business plan to create amazing parks for the area working in partnership with the Bournemouth Parks Foundation and funded by National Lottery Heritage Fund, National Trust and MHCLG.



Develop Environment Strategy

Lead Officer: Ian Poultney | Project Manager: Ian Poultney | Timeline: March 2021

To develop a new Environment Strategy for BCP Council.



Develop Waste Management Strategy

Lead Officer: Ian Poultney | Project Manager: Ian Poultney | Timeline: TBC

To develop a new Waste Management Strategy for BCP Council aligned with the National Waste Strategy and Environment Bill.



Green Infrastructure Strategy

Lead Officer: Michael Rowland | Project Manager: Michael Rowland | Timeline: March 2022

To develop a Green Infrastructure Strategy for BCP Council to inform the Local Plan.



Residual Waste Disposal Contract

Lead Officer: Ian Poultney | Project Manager: David Rickards | Timeline: August 2021

To develop and award a new contract to deliver this statutory function.



Develop BCP Response to Climate Emergency

Lead Officer: Ian Poultney | Project Manager: Roxie King | Timeline: 2020-2030

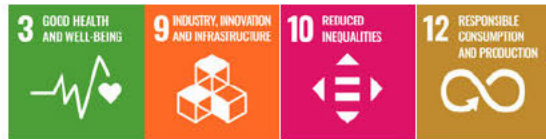
To coordinate and deliver the BCP Council response to the Declaration of Climate and Ecological Emergency.



Public Toilet Review

Lead Officer: Ian Poultney | **Project Manager:** David Rickards | **Timeline:** December 2021

A comprehensive review of the public toilets across the BCP Council area.



SANG Development

Lead Officer: Michael Rowland | **Project Manager:** Michael Rowland | **Timeline:** December 2021

To provide a Suitable Natural Green Space to mitigate pressure on heathlands under habitat regulations for housing development.



Poole Park Life

Lead Officer: Ian Poultney | **Project Manager:** Martin Whitchurch | **Timeline:** August 2021

A phased delivery of lake and lagoon, heritage and landscape themed improvements to Poole Park.



Westover Gardens Art Exhibition/Aviary

Lead Officer: Ian Poultney | **Project Manager:** Michael Rowland | **Timeline:** Summer 2021

Project funded by CIL and Bournemouth Parks Foundation for improvements to the art exhibition and aviary plus surrounding area.



Public Sector Decarbonisation Fund

Lead Officer: Larry Austin | **Project Manager:** Roxanne King | **Timeline:** September 2021

Grant funding bid to deliver energy efficiency and heat decarbonisation projects within public sector non-domestic buildings, to stimulate jobs within the energy sector and deliver carbon savings.



Baiter Park Café

Lead Officer: Ian Poultney | **Project Manager:** Martin Whitchurch/Jan Hill | **Timeline:** 2025

To replace infrastructure and repurpose the park in line with public consultation.



Kings Park Athletics Stadium

Lead Officer: Michael Rowland | Project Manager: Paul Mitchell | Timeline: Summer 2021
Track resurfacing and stadium improvements.



Depot relocation and waste infrastructure project

Lead Officer: Larry Austin | Project Manager: Ian Poultney | Timeline: Spring 2023
To consolidate efficient operation and delivery of statutory services.



Parks and Bereavement Services

Bereavement Services Business Plan

Lead Officer: Andy McDonald | Project Manager: Liz Hall | Timeline: December 2021
Development and implementation of a new Business Plan in response to increased competition in the cremation industry.



Arboriculture Service

Lead Officer: Andy McDonald | Project Manager: Mike Parkinson | Timeline: December 2021
To harmonise services and contracts across the BCP Council area.



Dorset Coroner's Service Inter-Authority Agreement

Lead Officer: Andy McDonald | Project Manager: Michael Webber | Timeline: February 2021
A service level agreement on the delivery of the Dorset Coronerial Service, between Dorset Council and BCP Council.



Internalisation of Green Spaces Contract

Lead Officer: Andy McDonald | Project Manager: Mike Parkinson | Timeline: February 2021
Service harmonisation to bring green spaces management in-house across the BCP Council area.



Management of Unauthorised Encampments

Lead Officer: Larry Austin | Project Manager: Andy McDonald | Timeline: March 2021

To harmonise service policy and delivery across the BCP Council area.

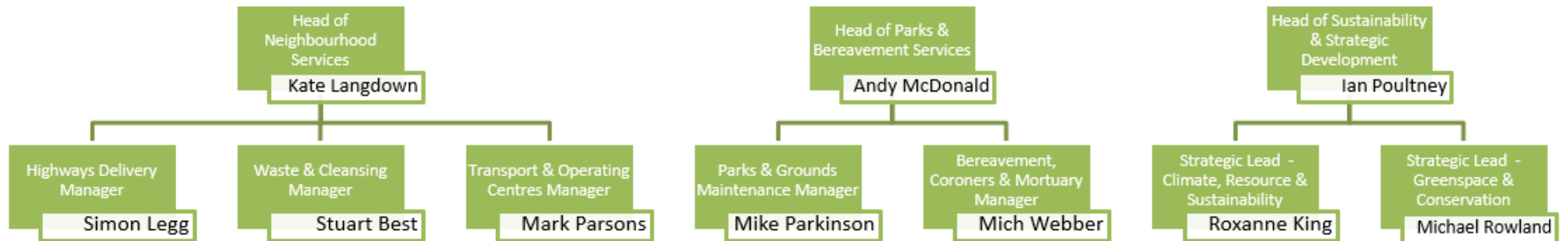


BCP Council | Environment | Structure

December 2020

26

Larry Austin
Director of Environment



Business Services, Systems & Compliance Manager

Judy Erven

CABINET



Report subject	High Streets Strategy
Meeting date	10 February 2021
Status	Public Report
Executive summary	<p>High streets in town, city and district centres in the UK are changing. Even before COVID 19, high streets were continually in the news and public eye as a result of significant departures of many renowned retail brands, the rise in the number of empty shops and the change in experience reported by visitors. The reasons behind these changes are many and complex. Nationally, many reports have been written, and many experts have commented on the changes happening to high streets and town centres and offered potential solutions. Locally, the preceding Councils worked over many years, with key partners such as the Business Improvement Districts, Chambers of Commerce and industry groups, to proactively support and invest in their town centres in various ways. Whilst this has not stopped, COVID 19 has arguably sped up a process that was already underway and created a new reality that now needs to be considered alongside the previous best practice. However, COVID 19 has also provided an opportunity to bounce back better, together, to embrace the change, and to consider how best a Council and its partners can intervene positively and create, or curate, high streets that are fit for now and for the future. This report expands on the above, and asks for authority to be delegated to the Director of Development and the Portfolio Holder for Regeneration, Economy and Strategic Planning, to work with partners develop a strategy and deliver swift interventions that will support our high streets to bounce back quickly and strongly.</p>
Recommendations	<p>It is RECOMMENDED that:</p> <p>Cabinet delegates authority to the Director of Development, in consultation with the Portfolio Holder for, Economy and Strategic Planning, to work with partners to swiftly develop a strategy and action plan, enabling the delivery interventions that will support our high streets.</p>
Reason for recommendations	To focus resources and effort of the Council and its partners on supporting our high streets to bounce back strongly and quickly, helping to deliver the Dynamic Places priority in the Corporate Plan.

Portfolio Holder(s):	Councillor Philip Broadhead - Portfolio Holder for Regeneration, Economy and Strategic Planning and Deputy Leader of the Council Councillor Nigel Brooks - Lead Member for BCP Retail Strategy and Christchurch Regeneration
Corporate Director	Bill Cotton – Corporate Director Regeneration and Economy
Report Authors	Chris Shephard – Director of Development
Wards	Bournemouth Central; Christchurch Town; Poole Town;
Classification	For Decision

Background

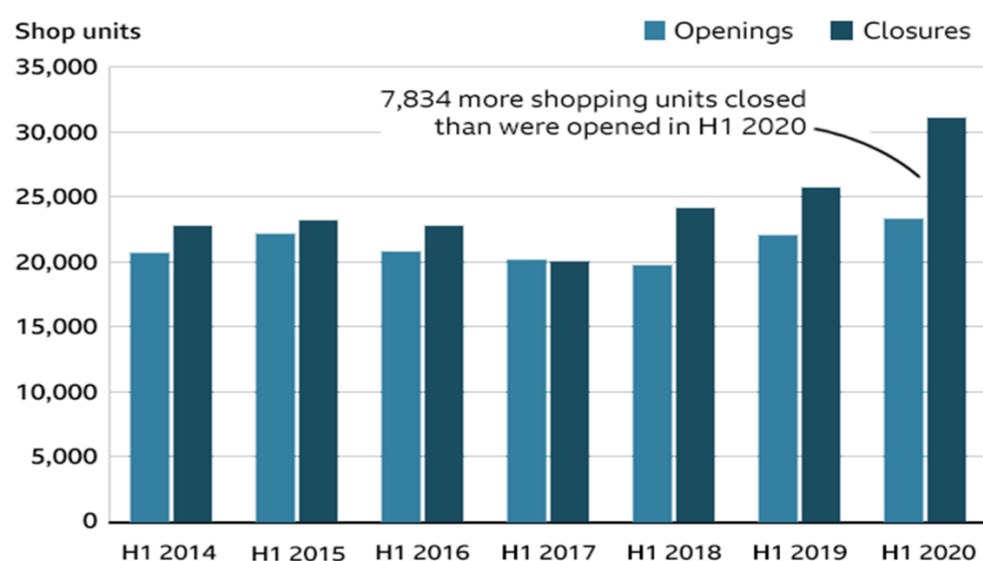
1. The retail sector, and high streets more broadly, are undergoing unprecedented change across the country, affecting many locations. The COVID 19 pandemic has sped up this change, having a major impact on businesses, events and footfall in our high streets.
2. Change on high streets is not a new phenomenon; however, the result of years of structural, societal and technological changes, and now COVID 19, is a perfect storm which has a visible impact today.
3. The changes have also caught the public's attention, with many news articles, features and commentaries covering anything to do with the high street. Many of these stories cover the latest major brand to restructure or close as they react to these changes.
4. Some examples that sum up the situation include:
 - 34% of businesses in the hospitality/accommodation and restaurant/food services sector have 'little or no confidence' they will last beyond January – Office of National Statistics 20th November
 - Investors rush to withdraw cash from property funds £336 million in October – Calastone Fund Network 4th November. The value Great Portland Estates London shops tumbled by almost a fifth – Times 12th November
 - J Sainsbury announce it is cutting 3,000 jobs; a large number going from Argos along with 1,500 to go at John Lewis's head office - 5th November
 - 3 Shopping Centres have failed and gone into receivership; Vancouver Quarter, Norfolk, Rushes shopping centre Loughborough and Kingsgate, Fife - Times 6th November
 - One in eight shops failed to reopen after first lockdown - Local Data Company/PWC 9th November
 - Property owners are facing a £4.5 billion rent shortfall by the end of the year as collection rates continue to suffer amid a government ban on evictions and aggressive rent collection, particularly retailers and leisure companies – Remit Consulting, management consultants. 12th November

- Peacocks, Jaeger, Austin Read and Jacques Vert collapse into Administration – Times 20th November, (followed by Arcadia Group and Debenhams since this article was written).
- Small independent firms on the High Street suffered a net decline of 1,833 stores in the first half of 2020, according to research by the Local Data Company (LDC) and accountancy firm PwC. That was less than a third of the 6,001 chain stores lost. However, the two sectors together saw the biggest decline seen in the first half of a year since its records began. This is supported by the graph in Figure 1.

Figure 1

Shops closures continue to increase

Openings and closures, H1 2014 to H1 2020



Source: Local Data Company

BBC

- However, whilst these are hugely impactful changes, there are opportunities ahead and it is in our collective gift to grasp them. Building on the positive previous and current work will be an important first step, as well as taking heart from reports such as this one from Centre for Cities which at the time of writing is the latest tracker data.

https://www.centreforcities.org/data/high-streets-recovery-tracker/?utm_source=Centre+for+Cities+Newsletter&utm_campaign=40f27afe06-EMAIL_CAMPAIGN_2018_12_19_09_47_COPY_01&utm_medium=email&utm_term=0_2a9c9d5ef9-40f27afe06-156073817&mc_cid=40f27afe06&mc_eid=ba05a5db96

- In Centre for Cities terms, “Bournemouth” broadly refers to Bournemouth Christchurch and Poole collectively. In this data, whilst “Bournemouth’s” ‘Spend’ figures place it in the bottom 10, there is more positive news when comparing with local city data:
 - Bournemouth’s town centre economy is classified as Strong;

- Southampton is classified as Moderately Strong (and is even lower in the bottom 10 for Spend); and
- Portsmouth is Moderately Weak.

Previous and Current Work

7. Across Bournemouth, Christchurch and Poole, significant work has been undertaken over the last 10-15 years to support our high streets, town and district centres. Some examples include:
 - Over £10m of public realm investment and improvement in Bournemouth which includes projects such as Horseshoe Common, Richmond Hill, Bourne Avenue, Pier Approach and Beale Place. A further £4m will be invested in Lansdowne in early 2021. These investments have helped to create environments that people want to spend time in and help to build and make communities around.
 - The creation of the Bournemouth Development Company which has created several developments with hundreds of homes for local people, enabling them to live, build and maintain communities in the town centre. The increased number of residents in the town centre has increased the footfall on the high street and provides opportunities for businesses to develop and thrive. Since 2011, £300 million of development has been completed, £180 million of development is currently in construction, and £250 million of development is currently in planning.
 - The creation of three Business Improvement Districts (BIDs), the Poole BID, the Bournemouth Town Centre BID, and the Coastal BID, which are all more than halfway through successful second terms. This has raised funding for each BID area which is then re-invested into projects that “create a strong trading environment which visitors want to return to again and again” (www.towncentrebids.co.uk). The Council is also working to support a fourth BID in Christchurch, as well as assisting the re-ballots of the existing BIDs as they arise.
 - The development of signature events and festivals such as Christmas Tree Wonderland, Bournemouth Air Festival, Wheels Festival, Bourne Free and Arts by the Sea Festival, Poole Maritime Festival, Poole Harbour Boat Show, Stomp on the Quomps in Christchurch, Christchurch Food Festival and more. The Arts by the Sea Festival hosted more 25-40year olds than any other time in 2018 than in its 8 previous years because of the unique experience on offer.
 - Bidding and successfully landing early funding from the Government’s Town Deal fund, which is centred on Boscombe.
 - Investing in Town Teams to address homelessness, anti-social behaviour and cleanliness of Town Centres and High Streets.
 - Investing in and installing clear signage helping to keep people safe during COVID19
 - Recruiting COVID19 Information Officers who have visited over 3000 businesses helping them to ensure their premises are compliant with COVID19 guidelines
 - Recruiting COVID19 Marshals to keep the public safe and enforce the COVID19 regulations.

8. All of these were and still are high quality interventions that have kept Bournemouth, Poole and Christchurch High Streets and district centres, thriving, enjoyable and safe places, albeit places undergoing significant structural change and associated challenges. However, as a result of COVID 19, this change and the impact of it has sped up. The need for positive action has become more urgent. Collectively, the Council and its partners need to continue or re-start the actions above and do even more to encourage people back.

Next Steps

9. If we are to help our high streets, town and district centres to bounce back stronger, better and quicker, there is plenty of good advice and best practice on offer and a great platform on which to collectively build an action plan of positive interventions.
10. There have been several attempts by experts and commentators to consider what high streets will become and what they need to keep them thriving, enjoyable places. The High Streets Taskforce <https://www.highstreettaskforce.org.uk/> has offered its view since COVID 19, *"The COVID-19 pandemic has delivered a body blow to Town Centre Retailers and businesses, but it's just the latest of their challenges in recent years. They were already under pressure from cautious consumer spending, intense competition from online retailing and 'out of town' retail parks with free car parking"*. It has also proposed a framework for recovery which starts with crisis, then moves to pre-recovery, to recovery and then transformation.
11. Since the summer of 2020, the Council has been running its own equivalent framework with businesses and partners. This is called the R3 Taskforce – Respond, Recover, Re-imagine. This is led by a strong, multi-partner Steering Group and consists of 3 main groups covering general business, one for retail, hospitality, leisure and urban centres, and one for welfare. Each group has representatives from local industry groups, relevant organisations and networks and education and ensure that there is positive and regular communication between each partner about what is really happening on the ground, to ensure interventions happen in the right place and issues can be addressed. Going forward these will be ideal groups who can work together on a clear set of actions that will help our high streets as they emerge from COVID19, bringing together national best practice and guidance with local knowledge and data.
12. In April 2018, Bournemouth Council set up a roundtable meeting of those involved with or operating on the high street. This included landlords, agents, business leaders and other important investors such as the Town Centre BID and the Chamber of Commerce and brought together the main interests on the high street. The aim of these sessions was to provide a forum where key issues can be discussed, to create a joint approach to finding solutions to the challenges faced and to communicate evidence and facts effectively. The key areas of work can be summarised as: Property; Technology; Street Scene and Communications/Marketing (which includes events). Although this group has now evolved into the R³ Taskforce group, and covers the whole of Bournemouth, Christchurch and Poole, the areas of work highlighted by this original group are still pertinent today.
13. The next steps are now clear, which are to use the time now to work with partners to:
 - swiftly create a simple and clear strategy that has a clear visionBringing a local flavour to Mary Portas' vision is a good place to start

“to put the heart back into the centre of our high streets, re-imagined as destinations for socialising, culture, health, wellbeing, creativity and learning. Places that will develop and sustain new and existing markets and businesses. The new high streets won’t just be about selling goods. The mix will include shops but could also include housing, offices, sport, schools or other social, commercial and cultural enterprises and meeting places. They should become places where we go to engage with other people in our communities, where shopping is just one small part of a rich mix of activities”

- Create a list of actions that fall under the four areas outlines in 10, and work with partners to resource and deliver these.
- Use data to inform our decisions and actions, and to continue to monitor and measure success and change.

These steps will help to move our high streets though the four stages as outlined by the High Streets Taskforce highlighted in paragraph 10.

Conclusion

14. At a Towns and City Centres Conference run by the Key Cities Group in 2018, it was said that in the future, successful towns and city centres will have:

- Leadership
- A plan
- Community Hubs
- Residents
- Technology
- Qualitative and quantitative information to measure success

All these relate to the need for a high-quality experience in towns and city centres which will get people interested in visiting them again and spending more time in them. By approving the recommendations in this report, Cabinet will be supporting the continued work by officers, members and partners to positively and swiftly intervene in our high streets to ensure they bounce back stronger, better and quicker.

Options Appraisal

15. Option 1 – do nothing and let the market take control. By taking this option, Council leadership, partnership and resources will not be there to support our high streets, town and district centres.
16. Option 2 – accept the recommendation in this report and support the development of a strategy, action plan and resources required to work with partners in supporting our high streets, town and district centres.

Summary of financial implications

17. Developing a strategy and implementing an action plan will require additional resources and investment. This may be in the form of additional Council funding and/or from external funding from Government and other sources.
18. Fortunately, there is a strong partnership, as already described in this report, between the Council and industry bodies which means the Council does not have to

bear all the responsibility and cost. Partners have already made it clear that they are willing to help, providing there is a clear framework and plan.

19. The Council is already working with partners to deliver several actions through the proposed Town Teams, which was committed to in the December Cabinet "Quarter 2 Budget Monitoring 2020-21 and Medium-Term Financial Plan (MTFP) Update Report".

Summary of legal implications

20. There are no legal implications in relation to this report, however, should there be legal implications as the strategy and action plan develops, legal colleagues will be instructed accordingly.

Summary of human resources implications

21. Whilst this is business as usual for teams in the Development and Destination and Culture directorates, further resources will be required as outlined above. It is likely that at least one new role will be required to lead this work.

Summary of sustainability impact

22. Sustainability will be taken into consideration as part of the development of the strategy and action plan, linking with, for example, the development of the Council's Green Infrastructure Prospectus and promoting the improvements to sustainable transport delivered by the Transforming Cities Fund.

Summary of public health implications

23. Developing a strategy and action plan that delivers positive interventions to attract people back to high streets and enjoying public spaces will enhance the health and wellbeing of the public. There is now a strong link between the work of the R³ taskforce and the Council's Health and Wellbeing board which will continue as this work develops.

Summary of equality implications

24. At this stage, this is about the development of a strategy and action plan and therefore have no equality implications. As actions are being developed, equalities implications will be thoroughly addressed where relevant.

Summary of risk assessment

25. At this stage when developing a strategy and action plan, there are minimal risks. There will be a risk register for any actions that are developed that require one.

Background papers

None

Appendices

None

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OVERVIEW AND SCRUTINY BOARD

Report subject	Forward Plan
Meeting date	1 February 2021
Status	Public Report
Executive summary	The Chairman and Vice Chairman of the Overview and Scrutiny (O&S) Board have worked with Officers to identify the priority areas of work for the Board with contributions from the Board members. The work priorities of the Board have been developed on the basis of risk. The proposed Forward Plan is attached at Appendix A. The Board is asked to consider the proposals contained in the Forward Plan and approve or amend the contents. The current published Cabinet Forward Plan is attached at Appendix B to aid the Board in deciding on its priorities for scrutiny.
Recommendations	It is RECOMMENDED that the Overview and Scrutiny Board amend as appropriate and then approve the Forward Plan attached at Appendix A to this report.
Reason for recommendations	The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Forward Plan which will be published with each agenda.

Portfolio Holder(s):	Not applicable
Corporate Director	Graham Farrant, Chief Executive
Contributors	Lindsay Marshall, Overview and Scrutiny Specialist
Wards	N/A
Classification	For Decision

Background

1. All Overview and Scrutiny (O&S) bodies are required by the Constitution to consider work priorities and set these out in a Forward Plan. When approved, this should be published with each agenda.
2. The Constitution requires that the Forward Plan of O&S bodies shall consist of work aligned to the principles of the function. The BCP Council O&S function is based upon six principles:
 1. Contributes to sound decision making in a timely way by holding decision makers to account as a 'critical friend'.
 2. A member led and owned function – seeks to continuously improve through self-reflection and development. Enables the voice and concerns of the public to be heard and reflected in the Council's decision-making process.
 3. Engages in decision making and policy development at an appropriate time to be able to have influence.
 4. Contributes to and reflects the vision and priorities of the council.
 5. Agile – able to respond to changing and emerging priorities at the right time with flexible working methods.
3. The O&S Board may take suggestions from a variety of sources to form its Forward Plan. This may include suggestions from members of the public, Officers of the Council, Portfolio Holders, the Cabinet and Council, members of the Board, and other Councillors who are not on the Board.
4. The Constitution requires that all suggestions for O&S work will be accompanied by detail outlining the background to the issue suggested, the proposed method of undertaking the work and likely timescale associated, and the anticipated outcome and value to be added by the work proposed. No item of work shall join the Forward Plan of the O&S Board without an assessment of this information.

Summary of financial implications

5. When establishing a Forward Plan, the Constitution requires the Overview and Scrutiny Board to take into account the resources, including Councillor availability, Officer and financial resources, available to support their proposals.
6. To ensure sufficient resource availability across all O&S bodies, Officer advice is that, in addition to agenda items, one additional item of scrutiny inquiry work may be commissioned by an Overview and Scrutiny body at any one time. This may take the form of a working group or task and finish group, for example. Bodies commissioned by the Overview and Scrutiny Board may have conferred upon them the power to act on behalf of the parent body in considering issues within the remit of the parent body and making recommendations directly to Portfolio Holders, Cabinet, Council or other bodies or people within the Council or externally as appropriate.

Summary of legal implications

7. The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Forward Plan which will be published with each agenda.

Summary of human resources implications

8. N/A to this decision

Summary of environmental impact

9. N/A to this decision

Summary of public health implications

10. N/A to this decision

Summary of equality implications

11. Any member of the public may make suggestions for Overview and Scrutiny work. Further detail on this process is included with Part 4 of the Council's Constitution.

Summary of risk assessment

12. N/A to this decision.

Background papers

None

Appendices

Appendix A – Overview and Scrutiny Board proposed Forward Plan
Appendix B – Published Cabinet Forward Plan

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Forward Plan – BCP Overview and Scrutiny Board

Updated 11.01.20

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
Meeting Date - 1 February 2021				
1.	Scrutiny of Cabinet Items Items for scrutiny are still to be determined but will include the following: <ul style="list-style-type: none"> • Future High Streets Strategy • Corporate Strategy Delivery Plans Refresh 2021/22 	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	Cllr D Mellor, Leader of the Council and Transformation and Finance and Cllr P Broadhead, Regeneration, Economy and Strategic Planning
2.	Budget Scrutiny To scrutinise budget related Cabinet reports as follows: <ul style="list-style-type: none"> • 2021/22 Budget and Medium-term Financial Plan (MTFP) • Housing Revenue Account Budget Setting 2021/22 • Dedicated Schools Grant and Early Years Formulae 2021/22 	To enable the Board to gain assurances and provide comment in relation to budget setting for 2021/22.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions. – Chairs and Vice-Chairs from the other O&S Committees will be invited for this item	Cllr D Mellor, Leader of the Council and Transformation and Finance Cllr B Lawton, Homes Cllr N Greene, Covid Resilience, Public Health and Education
3.	Cabinet Member Report: Portfolio Holder for Environment, Cleansing and Waste To hear from the Cabinet Member on current and proposed priorities within the remit of this Portfolio, including risks, challenges and opportunities. Questions to the Cabinet member are invited in	One of a number of proposed themed sessions with Cabinet Portfolio Holders, this will allow the Board to gain an understanding of Cabinet priorities across the full range of council services and provides opportunity for in	Written report provided by the Cabinet member and published with the Board agenda, based on a remit set by the Board. Discussion at the Board to be based on this report.	Cllr M Anderson - Portfolio Holder for Environment, Cleansing and Waste.

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
	<p>advance from all non-Executive councillors to inform the Cabinet member's discussions with the Board.</p> <p>Areas of the Council covered by this Portfolio: waste collection - household & public bins, streets – resurfacing, potholes, sweeping, litter, fly tipping, beaches, seafront, paddling pool, cleaning and maintenance, flood resilience, parks & bereavement, conservation – AONBs, SSSIs and cemeteries / crematorium.</p>	<p>depth discussion and challenge.</p> <p>The Board can use the information to understand where it can add value to the work of the council in its scrutiny Forward Plan.</p> <p>All non-Executive councillors, via the Board, have the opportunity to raise matters with the Cabinet Member and fulfil the role of critical friend to the Cabinet.</p>	<p>Questions in advance invited from all councillors – to be provided to the Cabinet Member to inform the preparation of his report.</p>	
	Meeting Date – 1 March 2021			
	<p>Scrutiny of Cabinet Items</p> <p>Items for scrutiny are still to be determined but will include the following:</p> <ul style="list-style-type: none"> • Recommendations following the public selective and additional Licensing consultation • Stour Valley Park Partnership and Strategy • Poole Regeneration Update • LTP Capital Programme 2021/22 	<p>To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.</p>	<p>Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.</p>	<p>To be confirmed</p>
	<p>Cabinet Member Report: Portfolio Holder for Tourism, Leisure and Culture</p> <p>To hear from the Cabinet Member on current and proposed priorities within the remit of this Portfolio, including risks, challenges and opportunities.</p>	<p>One of a number of proposed themed sessions with Cabinet Portfolio Holders, this will allow the Board to gain an understanding of Cabinet priorities across the full range</p>	<p>Written report provided by the Cabinet member and published with the Board agenda, based on a remit set by the Board. Discussion at the Board</p>	<p>Cllr M Iyengar – Tourism, Leisure and Culture</p>

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
	<p>Questions to the Cabinet member are invited in advance from all non-Executive councillors to inform the Cabinet member's discussions with the Board.</p> <p>Areas of the Council covered by this Portfolio:</p> <p>Seafront-resort development,</p> <ul style="list-style-type: none"> • tourism development, • franchises/concessions, • major events, • sports & exercise, • arts & culture and libraries. 	<p>of council services and provides opportunity for in depth discussion and challenge.</p> <p>The Board can use the information to understand where it can add value to the work of the council in its scrutiny Forward Plan.</p> <p>All non-Executive councillors, via the Board, have the opportunity to raise matters with the Cabinet Member and fulfil the role of critical friend to the Cabinet.</p>	<p>to be based on this report.</p> <p>Questions in advance invited from all councillors – to be provided to the Cabinet Member to inform the preparation of his report.</p>	
<p>Commissioned Work</p> <p>Work commissioned by the Board (for example task and finish groups and working groups) is listed below:</p> <p>Note – to provide sufficient resource for effective scrutiny, one item of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.</p>				
4.	<p>Working Group – Development of the BCP Local Plan</p> <p>At its meeting on 7 December 2020 the Board agreed to establish a working group to assist in the development of the BCP Local Plan.</p> <p>The Group held its initial meeting on 20 January.</p>	To fulfil the 'overview' element of the Board's role in assisting with the development of policy	A Working Group of 7 to be established on the basis of a 2,2,2 geographical split across Bournemouth, Christchurch and Poole ward members, plus the Chairman of O&S Board as lead member. The Chairman was agreed as lead member with	Councillor Philip Broadhead, Portfolio Holder for Regeneration, Economy and Strategic Planning

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
			authority to determine final membership. Expected timescales – a number of working group meetings from Jan- May 2021.	
5.	Working Group – Economy and Tourism Impact of Covid 19 Proposed at the Board meeting in July by the Chairman. Update - Agreed at meeting of 7 December 2020 to consider whether this item is still required following a presentation from the relevant portfolio holder planned for January 2021; an update on the council's response to the covid pandemic planned for February; and consideration of the Economic Development Strategy, also planned for February 2021 scrutiny.	TBC	Working Group has not yet met. The Board needs to determine if the Group is still required and how it would be reconstituted.	TBC
Items to be programmed The following items have been identified by the Overview and Scrutiny Board as requiring further scrutiny. Dates are TBC.				
Items previously agreed by the Board for Pre-Cabinet decision Scrutiny				
6.	Pay and Reward Strategy The Board considered this issue prior to a Cabinet decision in September 2019. The Board requested that they have an opportunity for further scrutiny prior	To enable the Board to test, challenge and contribute to the development of the Strategy.	Scrutiny of Cabinet report and invitation to Cabinet Portfolio Holder to respond to questions.	Matti Raudsepp, Director of Organisational Development. Cllr Drew Mellor – Transformation and Finance

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
	to Cabinet agreeing the final Strategy. Update – Report taken to the O&S Board meeting on 4 January			
7.	Poole Town Centre Master Plan At its meeting in December 2019 the Board requested to undertake further scrutiny of the Masterplan for Poole town centre prior to its further consultation Update - Agreed at meeting of 7 December 2020 to consider the requirement for this item following a presentation from the relevant Portfolio Holder planned for January 2021.	To enable the Board the opportunity to further scrutinise the detail of the Master Plan for Poole Town Centre regeneration in further detail once drawn up and prior to further consultation.	TBC	Cllr Philip Broadhead, Portfolio Holder for Regeneration, Economy and Strategic Planning
Other items previously agreed by the Board				
8.	Lansdowne Digital Pilot The Board requested, at its meeting in November 2019, that the findings of the continuous monitoring for the Lansdowne Pilot be reported. Update – Agreed at meeting of 7 December 2020 to retain this item until data is available to monitor using the public website regarding the Lansdowne Pilot - see the Electromagnetic Field (EMF) monitoring platform, available to view at the following link: https://emfmonitoring.arcatelecom.com/en/public/bcp-council-emf-monitoring/	To enable the Board to maintain an oversight of the findings.	Chairman and Vice-Chairman to consider and determine the best method for O&S Board to monitor this.	TBC

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
9.	Acquisition and Compulsory Purchase Order (CPO) Strategy At its meeting in December 2019 the Board requested to undertake further scrutiny of this strategy, which was referred to as part of the Poole Regeneration report.	To enable the Board to test, challenge and contribute to the development of this strategy prior to its final adoption.	TBC	TBC
10.	Review of Leisure Centre Management At its meeting in December 2019 the Board agreed to receive information from the consultants appointed to undertake the Leisure Services Review prior to its report back to Cabinet.	To enable the Board to have an early opportunity to contribute to the development of the Leisure Centre Review.	TBC	Cllr Mohan Iyengar, Portfolio Holder for Tourism, Leisure and Culture
11.	Road maintenance across the BCP area At its meeting on 2 November the Board agreed to include this item following consideration of a Councillor request. Update - Agreed at meeting of 7 December 2020 to consider the direction and timing of this item following a presentation from the Environment Portfolio Holder planned for February 2021.	To enable the Board to have overview of this issue and contribute to the development of the related policy for BCP Council.	TBD	Cllr Mark Anderson – Environment, Cleansing and Waste
12.	Tree management across the BCP area At its meeting on 2 November the Board agreed to include this item following consideration of a Councillor request. Update - Agreed at meeting of 7 December 2020 to consider the direction and timing of this item following	To enable the Board to have overview of this issue and contribute to the development of the related policy for BCP Council.	TBD	Cllr Mark Anderson - Environment, Cleansing and Waste

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
	a presentation from the Environment Portfolio Holder planned for February 2021.			
Recurring Items				
13.	Crime and Disorder Scrutiny To include scrutiny of the Community Safety Partnership annual report	To fulfil the Board's statutory responsibility for Crime and Disorder Scrutiny	Annual report – August	Cllr May Haines – Community Safety
14.	Green Credentials An annual report on the Council's progress to assess our performance against targets in respect of climate change.	To enable the Board to retain oversight of the Council's performance against climate change targets and make regular recommendations as required.	Annual Report to O&S in December	Mike Greene, Portfolio Holder for Transport and Sustainability

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CABINET FORWARD PLAN – 1 JANUARY 2021 TO 30 APRIL 2021

(PUBLICATION DATE – 12 January 2021)



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What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
2020/21 Mid Year Performance Report	To provide an update on performance at the mid-year point	No	Cabinet 13 Jan 2021				Graeme Smith	Open
Council Tax - Taxbase 2021/22	Present the proposed council tax base for council tax setting purposes in line with legislation and guidance	No	Cabinet 13 Jan 2021	All Wards			Adam Richens	Open

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Setting up the BCP Cultural Compact	Setting up the BCP Cultural Compact	No	Cabinet 13 Jan 2021				Michael Spender	Open
Concessionary Fares Bus Operator Reimbursement	To agree reimbursement arrangements with bus operators in the light of the Covid 19 pandemic.	Yes	Cabinet 13 Jan 2021 Council 23 Feb 2021	All Wards	Local bus service operators - Go South Coast and Bournemouth Transport	Exchange of letters/emails (short)	John McVey	Open
Dorset Heathlands Air Quality Strategy	To agree a strategy to mitigate the impact of vehicular trips from development upon the Dorset Heathlands Special Area of Conservation.	No	Cabinet 13 Jan 2021 Council 23 Feb 2021	All Wards			Steve Dring	Open

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Freeport Bid	to seek authorisation to submit a bid to Government for Freeport status	Yes	Cabinet 13 Jan 2021	Commons; Hamworthy; Poole Town	Businesses including Rigby Group (Bournemouth Airport) and Poole Harbour Commissioners (Port of Poole)	informal consultation as part of bid development process	Chris Shephard	Open
St Aldhelms	Purpose: St Aldhelms Ambitions Academy Trust is to expand with 5 classrooms, access, toilet block and small office space to accommodate additional pupils. BCP Council requires these spaces to be available from September 2021.	No	Cabinet 13 Jan 2021	All Wards			Neil Goddard	Open
The Determination of Admission Arrangements 2022/23 for Maintained Mainstream Schools		No	Cabinet 13 Jan 2021				Debra Jones	

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Quarter 3 Budget Monitoring Report 2020-21	To provide budget monitoring information for the end of quarter 3 including explanations for significant variances. The report may also include budget virements for approval by Cabinet or Council.	Yes	Cabinet 10 Feb 2021 Council 23 Feb 2021	All Wards	CMB	CMB	Adam Richens	Open
2021/22 Budget and Medium Term Financial Plan (MTFP)	Present the budget for 2021/22 including the annual resolution in respect of council tax.	No	Cabinet 10 Feb 2021	All Wards			Adam Richens	Open
Corporate Strategy Delivery Plans Refresh 2021/22	To present the draft corporate strategy delivery plans, for 2021/22, for approval by Cabinet.	No	Cabinet 10 Feb 2021	All Wards			Graeme Smith	Open

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Future High Streets Strategy	To seek authorisation to receive initial recommendations and to further develop plans for the future of the high streets across Bournemouth, Christchurch & Poole	No	Cabinet 10 Feb 2021	Bournemouth h Central; Christchurch Town; Poole Town			Chris Shephard	Open
Wessex Fields - Proposed Land Disposal	To seek approval to dispose of part of the land at Wessex Fields to University Hospital Dorset NHS Foundation Trust.	Yes	Cabinet 10 Feb 2021 Council 23 Feb 2021	Littledown & Iford			Sarah Longthorpe	Open

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Dedicated Schools Grant (DSG) Schools and Early Years Formulae 2021/22	To decide the funding formulae for mainstream schools and early years providers for 2021/22.	Yes	Cabinet 10 Feb 2021	All Wards	All maintained schools, academies and early providers in the BCP area with final recommendations to be provided by the Schools Forum.	Schools Forum is to consider the consultation approach in early autumn. Consultation papers will be issued to stakeholders in late October/early November with the response and final proposals put forward for Schools Forum consideration by the January 2021 meeting.	Neil Goddard	Open

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Establishment of Winchelsea Satellite at Somerford Primary School Site	For Cabinet decision making whether to support the proposed changes	No	Children's Services Overview and Scrutiny Committee 26 Jan 2021 Cabinet 10 Feb 2021	Alderney & Bourne Valley; Winton East; Burton & Grange	Local Schools, Ward Councillors, Portfolio Holder for Children and Families, neighbouring LA's, special schools BCP places children within, families of schools affected, Governing body, staff and trade union representatives of schools affected.	Statutory notice in local paper (Bournemouth Echo), proposal document to be emailed to all key stakeholders, schools to share with families and to sign-post at schools, inclusion of documents at local libraries. Consultation period will run for 6 weeks.	Jack Cutler	Open
Housing Revenue Account (HRA) Budget Setting 2021 to 2022	To set the HRA budget for April 2021 to March 2022	Yes	Cabinet 10 Feb 2021 Council 23 Feb 2021	All Wards	CMB, Portfolio Holder for Homes, Director of Finance, Head of Legal Services, Poole Housing Partnership	Internal consultation prior to decision November - December	Seamus Doran	Open

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Playing Pitch Strategy 2018-2033		Yes	Cabinet 10 Feb 2021				Paul Mitchell	Open
Recommendations following the public selective and additional licensing consultation	To review and consider the results of the 12 week public consultation and present recommendations to cabinet for the proposals whether to implement additional and/or selective licensing	Yes	Cabinet 10 Mar 2021	All Wards	Public	Public consultation underway 13/1/206/4/20	Sophie Ricketts	Open

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BCP Homelessness Strategy	To co-produce a comprehensive and proactive homelessness strategy and related action plan for BCP.	Yes	Cabinet 10 Mar 2021	All Wards	BCP residents, Housing Portfolio Holder, All BCP Members, Adult Social Care, Children's Social Care, CCG, Police Homelessness Reduction Board and associated Partnership (included lived experience).	Launch event (Jan 2020), Public consultation and series of stakeholder workshop/ events Jan to June 2020.	Lorraine Mealings	Open
The BCP Children and Young People's Plan		No	Cabinet 10 Mar 2021				Debra Jones	

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BCP Council Suicide Prevention Plan	Cabinet are ask to consider the draft BCP Council Suicide Prevention Plan for adoption and publication.	No	Health and Adult Social Care Overview and Scrutiny Committee 18 Jan 2021 Cabinet 10 Mar 2021				Jonathan O'Connell	Open
Children's Safeguarding Arrangements	To present reviewed arrangements	No	Children's Services Overview and Scrutiny Committee 24 Feb 2021 Cabinet 10 Mar 2021	All Wards			Rachel Gravett	Open

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Stour Valley Park Partnership and Strategy	To endorse BCP Council becoming a member of the Stour Valley Park partnership. Previously Bournemouth and Poole were signed up, but Christchurch was not. To inform Cabinet on the engagement, consultation and adoption timetable for the Stour Valley Park Strategy and Stour Valley Park Masterplan - funded through the Future Parks programme.	Yes	Cabinet 10 Mar 2021	Bearwood & Merley; Christchurch Town; Commons; East Southbourn & Tuckton; Kinson; Littledown & Iford; Mudeford, Stanpit & West Highcliffe; Muscliff & Strouden Park; Redhill & Northbourne			Michael Rowland	Open

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New Synthetic Turf Pitch at Rossmore Leisure Centre	To seek permission to work in partnership with Football Foundation and St Aldhelms Academy to apply for external funding and prudentially borrow, to build a new 3G Artificial Turf Pitch at Rossmore Leisure Centre.	No	Cabinet 10 Mar 2021	Alderney & Bourne Valley			Anthony Rogers	Open
Poole Regeneration Update	To update Cabinet and the public on projects and activities in Poole Town Centre	No	Cabinet 10 Mar 2021	Poole Town	relevant stakeholders to the Poole Regeneration Programme		Chris Shephard	Open
LTP Capital Programme 2021/22	To seek approval for the proposed 2021/22 LTP Capital Programme.	No	Cabinet 10 Mar 2021 Council 27 Apr 2021				Tim Forrester	Open

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Update on BCP Council's response to the COVID-19 Pandemic: August – December 2020	To provide councillors with a summary of decisions and activity since the previous update.	No	Cabinet 10 Mar 2021	All Wards	N/A	N/A	Linda Krywald	Open
BIC Long Term Strategy		No	Cabinet 14 Apr 2021				Trudy Hicken	Open
Council Fleet Replacement Programme & Sustainable Fleet Management Strategy	<p>To acknowledge the financial impact of the varied approach to fleet replacement by legacy Councils on the BCP Sustainable Fleet Strategy.</p> <p>Approve a long term financing strategy to support a rationalised BCP Sustainable Fleet Strategy.</p>	Yes	<p>Cabinet 14 Apr 2021</p> <p>Council 27 Apr 2021</p>		Front line service units, finance and legal services.		Kate Langdown	Open

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Community Regeneration Strategy	Approval of the strategy.	Yes	Cabinet 14 Apr 2021	All Wards	The Community, internal departments, partner organisations and the Health & Wellbeing Board.	Public Consultation summer 2020.	Cat McMilan	Open
Tourism and Destination Strategy	To agree the strategy for BCP	Yes	Cabinet 14 Apr 2021	All Wards	Portfolio Holder for Tourism, Leisure and Communities		Amanda Barrie, Chris Saunders	Open
Corporate Asset Management Plan	To approve the Corporate Asset Management Plan	Yes	Cabinet 14 Apr 2021				Chris Shephard	

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BCP Housing Strategy 2021-2026	To share with members the new BCP Housing Strategy which will detail the current and anticipated future housing issues, setting out the priorities and delivery options to address local needs	No	Cabinet 14 Apr 2021	All Wards	All other BCP Services as well as many external stakeholders	Public consultation (12 weeks) with options paper along with a number of stakeholder engagement sessions	Lorraine Mealings, Kerry-Marie Ruff	Open
Flag Flying Policy	Consolidation of flag flying policies for preceding authorities and consideration of other associated issues.	Yes	Cabinet 14 Apr 2021	All Wards	Appropriate Service Areas within the Council	Internal consultation as appropriate	Karen Tompkins	Open
BH Live - Annual Review	To consider BH Live's Annual Report and Forward Plan	Yes	Cabinet 14 Apr 2021	All Wards			Anthony Rogers	Open

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Thistle Hotel, Poole Quay - Lease restructure	To seek authorisation to restructure a lease to enable a third party Hotel/Residential development to proceed	No	Cabinet 14 Apr 2021	Poole Town			Rebecca Bray	Open
Crime & Disorder Reduction Strategy	To agree & adopt a BCP Crime & Disorder Reduction Strategy	No	Cabinet 28 Jul 2021	All Wards	Community Safety Partnership		Andrew Williams	Open
Library Strategy	To produce a library strategy across all BCP libraries and the development of libraries as neighbourhood hubs.	No	Cabinet Date to be confirmed					Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Dorset Flood & Coastal Partnership	To seek approval to evolve from the existing Dorset Coastal Engineering Partnership Agreement (between BCP Council and Dorset Council) to a Shared Service Agreement. This would include working to a single budget for the resourcing and management of the service, including a longer term shift to BCP acting as host employer. It is also proposed for the Shared Service to expand to include surface water management and therefore operate as the Dorset Flood and Coastal Partnership.	No	Cabinet Date to be confirmed	All Wards	Cabinet consideration is required by both BCP Council and Dorset Council.		Catherine Corbin, Matt Hosey, Julian McLaughlin	Open

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Russell Coates Arts Gallery Museum Governance Report		No	Cabinet Date to be confirmed				Sarah Newman, Chris Saunders	Open
Beach Hut Policy	Harmonisation of policy, pricing, team location and booking system	No	Cabinet Date to be confirmed				Andrew Brown	Open
Adoption of Ducking Stool Walk, Christchurch	To consider a request from Priory Mews Management Company for BCP Council to adopt the land and structures forming the Public Right of Way known as Ducking Stool Walk	No	Cabinet Date to be confirmed	Christchurch Town	Leader of the Council (Cllr Drew Mellor); Portfolio Holder (Cllr Mark Anderston); Ward Councillors (Cllr Peter Hall and Cllr Mike Cox);	Informal consultation to inform the report	Alan Ottaway	Open
BCP Economic Development Strategy		Yes	Cabinet Date to be confirmed					

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Western Gateway Sub-national Transport Body (STB)- Strategic Transport Plan	To advise Cabinet of the STB's intention to adopt its Strategic Transport Plan at its Board meeting in December 2020 subject to agreement of all its constituent members. This is also subject to the outcome of an active consultation period which will close on 31st July 2020.	No	Cabinet Date to be confirmed	All Wards	Portfolio Holders for Transport and Infrastructure and Environment and Climate Change.	A public consultation is active until 31 July 2020 https://westerngatewaystb.org.uk/	Julian McLaughlin, Ewan Wilson	Open

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